

**CONDITIONAL USE HEARING APPLICATION
APPEAL TO THE PENNSBURG BOROUGH COUNCIL**

(Original to be Notarized)

Appeal is made this _____ day of _____, 20____ by the undersigned.

Appellant herewith applies for a _____ (Conditional Use).

1. The name of the Appellant is _____ whose address is _____ Phone # _____

2. The owner of the real estate affected by this Conditional Use is _____ Whose address is _____ Phone # _____

3. A brief description and location of the real estate to be affected by the Conditional Use: _____ Block _____ Unit _____ Parcel _____

4. The real estate in question is presently zoned _____ The present use of the property is _____ And the improvements presently on the property consist of _____

5. The section of Pennsburg Borough Zoning Ordinance which permits the requested relief by and through Conditional Use: Article _____ Section _____

6. State the nature of the request being made.

7. Set forth a reasonably accurate description of the improvements and the additions intended to be made under this Appeal. Indicate the size of such proposed improvements.

8. State the reasons why this Conditional Use should be granted on the property by the Pennsburg Borough Council.

9. **CONDITIONAL USE-** A form of permitted use, authorized by this Ordinance, under the jurisdiction of the Pennsburg Borough Council. The Council is empowered to grant permission for Conditional Use consistent with the public interest, in compliance with standards and procedures established in this Ordinance, following thorough examination of the proposal, and under any reasonable safeguards necessary to implement the purposes and intent of this Ordinance and to protect the general welfare.

10. The undersigned hereby applies for review and approval of the “Conditional Use” in accordance with Section 328 of the Pennsburg Zoning Ordinance, Procedure for Conditional Use Applications.

_____ Date

_____ Applicant's Signature

_____ Date

_____ Owner

COMMONWEALTH OF PENNSYLVANIA :
COUNTY OF MONTGOMERY : SS.
:

_____ being duly sworn according to law, deposes and
(Appellant)
says that the facts set forth above are true and correct.

_____ (SEAL)
Appellant

Sworn and subscribe to before me
this _____ day _____ 20____.

_____ Notary Public
My Commission Expires: _____

**WAIVER OF RIGHT TO CONDITIONAL USE
HEARING WITHIN THIRTY (30) DAYS**

The undersigned Applicant, _____, hereby
waives his/her/its rights to a Public hearing on the attached Conditional Use Application
within thirty (30) days. I/We hereby grant to the Borough of Pennsburg an additional
thirty (30) days so that a Hearing will be held within sixty (60) days of the Application
date.

_____ Witness

_____ Applicant's Signature

Date: _____

..... **OFFICE USE ONLY**

Received by: _____

Date Application Filed: _____

Hearing Date Scheduled For: _____

Decision of Borough Council: **GRANTED / DENIED** Date: _____

Remarks: _____

SUBMISSION REQUIREMENTS:

1. **Completed** “Conditional Use Application”.
(ALL INFORMATION MUST BE INCLUDED).
2. Other information needed, but not limited to:
 - A.) Seven (7) drawings/sketches locating property on which Conditional Use is requested, to include:
 1. Present improvements and location to property lines, if applicable;
 2. Nearest intersecting streets;
 3. Environmentally sensitive areas (i.e. wetlands, streams, slopes, etc.)
 4. Names of adjoining property owners;
 5. Present Zoning;
 6. Block and Unit;
 7. Present or proposed setbacks, easements, right-of-ways, etc.
 - B.) Additional information as required by the reviewing agency and Borough Council.
3. Comply with Borough Code §110-328 Procedure for Conditional Use Hearing
 - A.) Application
 1. The application shall be submitted in writing to the Borough Council and shall include the applicable application fee in accordance with the fee schedule adopted and amended from time to time by the Borough Council.
 2. The application shall include the request for approval of a conditional use and sufficient information to document compliance with the applicable standards of this chapter; a tentative sketch plan of the proposed development shall be included.
 3. If necessary, the Borough Council shall submit one copy of the application to the Montgomery County Planning Commission for its advisory review and other copies to agencies and/or technical consultants whose review may be relevant.
 4. The applicant shall submit a list of all landowners located within 400 feet of the property where the conditional use is requested. The applicant shall obtain the list at his or her own cost and expense from the Montgomery County Board of Assessment Appeals or from the Tax Collector of Pennsburg Borough and other municipalities when the adjacent land is located outside of the Borough of Pennsburg. Along with the list of landowners, the applicant shall submit prestamped and preaddressed envelopes for all landowners shown on the aforesaid list. The envelopes shall be plain and shall not include a return address.

B - E are available upon request or can be viewed on our website.